

# Youth Care Specialist Klahre House

Worksite Location: Hood River Work Schedule: Full-Time, 40 hours per week; 8:00 AM – 5:00 PM (Some flexibility required) Salary Range: \$20.33 - \$23.04 per hour Reports to: Treatment Services Program Manager

## Why work at The Next Door?

Because you share our vision of *a supportive community where all children and families are safe, healthy, and valued*. Every day, we work towards making this vision a reality, by having integrity, and by living our core values of being welcoming, just, empathetic, empowering, and flexible. If you like to work in an environment where you'll be learning right alongside our program participants—The Next Door is the place for you!

## Who we are looking for?

We are looking for someone who is reflective, respectful, intuitive, honest, and self-motivated. We're looking for someone who is able to connect and build trust quickly with a variety of people. We're also looking for someone who is organized, knows how to prioritize tasks, and can work independently as well as part of a team.

In this role, the key aspects focused on are tracking, monitoring, and reporting on youth mental and behavioral health and completing daily charting on successes/challenges as identified by mental health clinician.

# What you will do...

# Direct Services

- Instruct, supervise and participate with youth in social and emotional skill training, work, recreational or community activities
- Assist counselor/case manager or educational staff in planning and coordinating group activities
- Assist other staff with providing and documenting skill development activities
- Other tasks as assigned by Treatment Services Program Manager

# Supervision/Staff Assistance

- Oversee youth to ensure physical needs of youth are met, the facility/environment is safe, and order is maintained while assisting clients in daily routines
- Give practical advice or guidance to youth within program guidelines and keep other staff informed
- Identify and anticipate possible behavior problems and resolve conflicts; assist in crisis intervention; check for illness or injury of youth
- Instruct clients on rules and procedures

## Documentation

- Document activities and observations; prepare incident reports; consult with coworkers regarding clients
- Track, monitor, and report on youth mental and behavioral health and complete daily charting on successes/challenges as identified by mental health clinician.



#### Additional Skills and Competencies you'll need...

- Should know something about human behavior, child growth and development, and appropriate relationships.
- Should be able to communicate effectively in both oral and written form, providing practical advice, and guidance to youth.
- Should be able to gain confidence of clients, lead skill building, work, and recreational activities.
- Should be able to complete day-to-day activities with the knowledge of program requirements and procedures.
- Should be able to keep order, discipline, and safety by acting firmly and fairly, remaining calm and using good judgment during confrontational or high-pressure situations.

#### Education, Experience, and Requirements you need...

- High School Diploma (required)
- Accredited Associates or Bachelor's Degree in Social or Human Services (preferred)
- One year of experience working with "at-risk" youth (required)
- Successful completion of a comprehensive background check

#### **Benefits:**

- Health benefits (medical, vision, dental)
- Generous PTO (Vacation, Sick, 11 Holidays + Floater Holiday)
- 401(k) Fully Vested after 90 days and 5% company contribution after 2 years
- Dog Friendly
- Training Opportunities
- Jury Duty and Paid Bereavement Leave
- Employee Assistance Program

## Interested?

## To apply, submit a cover letter + resume by ...

- Email: <u>recruitment@nextdoorinc.org</u>
- Mail: The Next Door: 965 Tucker Rd, Hood River, OR 97031
- Fax: 541-386-5440.

#### Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

The Next Door is an Equal Opportunity Employer, one that appreciates differences and creates opportunities for staff to interact with people who do not look like, talk like, think like, believe like, act like, or live like they do.