

WORK EXPERIENCE	Please list your work experience for the past seven years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.		
Name of employer _____	Name of supervisor: _____		
Address _____	Employment dates	From	To
City, State, Zip Code _____	Salary:	Start	Final
Phone number _____ May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Your last job title: _____		
Reason for leaving (be specific): _____			
List duties performed, skills used or learned, advancements or promotions while you worked at this company. _____			
Name of employer _____	Name of supervisor: _____		
Address _____	Employment dates	From	To
City, State, Zip Code _____	Salary:	Start	Final
Phone number _____ May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Your last job title: _____		
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SKILLS

Typing Yes No _____ WPM
10-key Yes No
Internet/E-mail Yes No

Personal Computer Yes No
 PC Mac

Software familiar with: _____

Other Skills: _____

Please use this space to elaborate on any background, experience, or qualifications that you believe should be considered in evaluating your qualifications for employment. You may include volunteer experience and other activities you believe relevant. Please omit any information that would disclose your race, gender, age, marital status, ethnic origin, religious or political affiliations, or disability.

MILITARY

Have you ever been in the Armed Forces? Yes No

Are you now a member of the National Guard? Yes No

Specialty _____

Date Entered _____

Discharge Date _____

REFERENCES Please list three references other than relatives.

Name _____	Name _____	Name _____
Position _____	Position _____	Position _____
Company _____	Company _____	Company _____
Address _____	Address _____	Address _____
_____	_____	_____
Telephone _____	Telephone _____	Telephone _____

PLEASE READ CAREFULLY

APPLICATION FORM WAIVER

In exchange for the consideration of my job application by The Next Door (hereinafter called "NDI"), I agree that:

- Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other NDI practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of NDI, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned. This relationship cannot be altered except by a written instrument signed by the Executive Director of NDI. Both the undersigned and NDI may end the employment relationship at any time, without advance notice or reason. If employed, I understand that NDI may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.
- I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice.
- I understand that my first three months of employment with NDI shall be an introductory period, and further that at any time during the introductory period or thereafter, my employment relationship with NDI is terminable at-will for any reason by either party.

Signature of applicant _____ Date: _____

The Next Door is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with The Next Door depends solely on your qualifications

Thank you for completing this application form and for your interest in our organization.